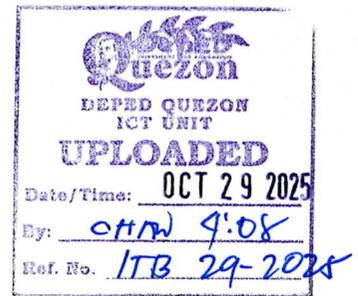




Republic of the Philippines
Department of Education
 Region IV-A
 SCHOOLS DIVISION OF QUEZON PROVINCE



Bids and Awards Committee

INVITATION TO BID

PROJECT NO.: 2025-09-GOODS

SUPPLY AND DELIVERY OF DRUGS, MEDICINES, MEDICAL AND DENTAL SUPPLIES AND EQUIPMENT FOR SBFP USE FOR THE PROVISION OF HEALTH AND DENTAL SERVICES AMONG SBFP BENEFICIARIES AND COORDINATORS FOR SBFP SY 2025-2026, LOT NOS. 1-2

- The DepED - Division of Quezon, through the Funding Source, Government of the Philippines (GOP) intends to apply the sum of FIVE MILLION SIX HUNDRED ELEVEN THOUSAND ONE HUNDRED EIGHTY FOUR PESOS & 00/100 (P5,611,184.00) being the Approved Budget for the Contract (ABC) to eligible payments under the contract for the **PROCUREMENT OF DRUGS, MEDICINES, MEDICAL AND DENTAL SUPPLIES AND EQUIPMENT FOR SBFP USE FOR THE PROVISION OF HEALTH AND DENTAL SERVICES AMONG SBFP BENEFICIARIES AND COORDINATORS FOR SBFP SY 2025-2026 LOT NOS. 1-2**. Bids received that exceed the ABC shall be rejected at bid opening

PROJECT DESCRIPTION/ INTENDED COMPLETION DATE	LOT NO.	ITEM DESCRIPTION	APPROVED BUDGET FOR THE CONTRACT (Php)	AMOUNT OF BIDDING DOCUMENTS
PROCUREMENT OF DRUGS, MEDICINES, MEDICAL AND DENTAL SUPPLIES AND EQUIPMENT FOR SBFP USE FOR THE PROVISION OF HEALTH AND DENTAL SERVICES AMONG SBFP BENEFICIARIES AND COORDINATORS FOR SBFP SY 2025-2026 LOT NOS. 1-2 / 30 CD	1	PROCUREMENT OF DRUGS AND MEDICINES FOR SBFP BENEFICIARIES	3,556,160.00	5,000.00
	2	PROCUREMENT OF MEDICAL, DENTAL AND LABORATORY SUPPLIES AND EQUIPMENT FOR SBFP USE	2,055,024.00	5,000.00
	GRAND TOTAL		5,611,184.00	10,000.00

- The DepED-Division of Quezon of Region IV-A, through its Bids and Awards Committee (BAC), now invites bids for the above-mentioned works. Prospective bidders must have an experience of having completed at least one (1) contract that is similar to the contract to be bid, and whose

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value, adjusted to current prices using the Philippine Statistics Authority (PS) consumer price indices, must be at least fifty percent (50%) of the ABC of the lot to be bid. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II, Instruction to Bidders.

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.
 Bidding is restricted to Filipino citizens/sole proprietor ships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Interested bidders may obtain further information from DepED – Division of Quezon and inspect the Bidding Documents at the address given below. A complete set of Bidding Documents may be purchased by interested Bidders and upon payment of a non-refundable fee for the Bidding Documents in the amount stated above. Only bidders who purchased the Bidding Documents will be allowed to submit bids (ITB 6.8).
 Bidding Documents may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS), *www.philgeps.gov.ph*, provided that bidders shall pay the fee for the Bidding Documents not later than the submission of their bids.

5. The Department of Education-Division of Quezon will hold a Pre-Bid Conference as shown on the calendar of activities below, which shall be open to prospective bidders.

Activity	Date & Time	Venue
Issuance of Bidding Documents	OCTOBER 30, 2025, NOVEMBER 3-7, 2025 (8:00 am-5:00 pm), NOVEMBER 5-7, 10-12, 2025 (8:00 am-5:00) NOVEMBER 13, 2025 (8:00 – 12:00 nn)	DepED-Division of Quezon, Talipan, Pagbilao, Quezon
Pre-Bid Conference	NOVEMBER 6, 2025 (2:30 pm)	DepED-Division of Quezon, Talipan, Pagbilao, Quezon and via google meet
Final Submission and Opening of Bids	NOVEMBER 18, 2025 (2:30 pm)	DepED-Division of Quezon, Talipan, Pagbilao, Quezon

6. Bids must be delivered to the address and on the date and time stated herein. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18. A valid Bid Securing Declaration must accompany the bid(s) in lieu of the bid security.
 Bids will be opened in the presence of the bidders’ representatives who choose to attend the opening of bids at the address stated herein. Late bids shall not be accepted.

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A product sample or a clear photo with readable specifications shall be presented during post-qualification and shall be of known brand and of good quality otherwise, non-compliance may result to disqualification.

Only one (1) representative per bidder will be allowed entry into the venue / conference room.

For the purpose of constituting a quorum, both physical and virtual presence of the BAC members shall be considered pursuant to GPPB Resolution No. 09-2020.

7. The DepEd – Division of Quezon of Region IV-A reserves the right to accept or reject any and all bids, declare a failure of bidding, not award the contract(s) at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, or annul the bidding process without thereby incurring any liability to the affected bidder or bidders.
8. For further information, please refer to:

Joepi F. Falqueza
BAC Chairman
DepEd – Division of Quezon
Talipan, Pagbilao, Quezon
Contact No. 042-784-0366

9. You may visit the following websites:

For downloading of Bidding Documents:

- PhilGEPS: <https://notices.philgeps.gov.ph/>
- DepEd-Quezon website: www.depedquezon.com.ph

JOEPI F. FALQUEZA
Asst. Schools Division Superintendent
BAC Chairperson

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APPROVED BUDGET FOR THE CONTRACT/ TECHNICAL SPECIFICATIONS

LOT 1: PROCUREMENT OF DRUGS AND MEDICINES FOR SBFP USE

ITEM NO.	TECHNICAL SPECIFICATIONS	QUANTITY	UOM	UNIT PRICE	TOTAL AMOUNT
1	PARACETAMOL 500MG TABLET- ORANGE, CONVEX, PLAIN, ELLIPTICAL TABLET, EMBOSSED WITH MARKING ON ONE SIDE AND INSIGNIA ON THE OTHER SIDE. BOX OF 500'S TABLETS.	48	box	3,250.00	156,000.00
2	PARACETAMOL 325MG BOX OF 500 TABLETS	48	box	2,800.00	134,400.00
3	PARACETAMOL PHENYLPROPANOLAMINE HCL CHLORPENAMINE MALEATE 325MG/25MG TABLETS BOX OF 100 TABLETS	48	box	560.00	26,880.00
4	VITEX NEGUNDO LAGUNDI LEAF 300MG BOX OF 100 TABLETS	46	box	780.00	35,880.00
5	CARBOCEISTEINE 500MG - CAPSULE - BOX OF 100'S CAPSULE	46	box	1,430.00	65,780.00
6	MEFENAMIC ACID 250MG- FILM COATED TABLET- BOX OF 100 TABLETS	45	box	488.00	21,960.00
7	MEFENAMIC 500MG - FILM COATED TABLET- BOX OF 100'S TABLETS	45	box	690.00	31,050.00
8	DICYCLOVERINE HYDROCHLORIDE 10MG TABLET, BOX OF 100 TABLETS	44	box	1,000.00	44,000.00
9	ALUMINUM 200MG/MAGNESIUM 100MG TAB, BOX OF 100 TABLETS	45	box	1,530.00	68,850.00
10	CETIRIZINE 10MG TABLET- BOX OF 100 TAB	45	box	2,100.00	94,500.00
11	MULTIVITAMINS 60 ML SYRUP	31952	bottle	80.00	2,556,160.00

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12	SODIUM ASCORBATE ZINC 500MG/10MG FILM COATED TABLET- VITAMIN-MINERAL 100 FILM COATED TABLETS/BOX ; LIGHT PEACH, BICONVEX, ELLIPTICAL, PLAIN ON BOTH SIDES	291	box	1,100.00	320,100.00
13	FERROUS SULFATE TABLET BOTTLE OF 100'S	2	bottle	300.00	600.00
	TOTAL				3,556,160.00

**LOT 2: PROCUREMENT OF MEDICAL, DENTAL AND LABORATORY SUPPLIES AND
 EQUIPMENT FOR SBFP USE**

ITEM NO.	TECHNICAL SPECIFICATIONS	QUANTITY	UOM	UNIT PRICE	TOTAL AMOUNT
1	FLUORIDE VARNISH 100 tubes 5% sodium fluoride (50mg/ml), 2,600 ppm, dental suspension, Format:10ml tube Color: yellow colored tinted varnish Flavor: raspberry With clinical evidence to reduce and prevent dental caries	200	tubes	3000.00	600,000.00
2	TUNING FORK 512 HZ ALUMINUM	70	pc	250.00	17,500.00
3	PROFESSIONAL OTOSCOPE DIAGNOSTIC KIT MULTI-PACK WITH WARRANTY, with Earmuffs and manual	69	set	1,300.00	89,700.00
4	GCU KIT 3 IN 1 MULTISYSTEM SYSTEM WITH STRIPS GLUCOSE (25) , CHOLESTEROL (10) AND URIC ACID (25)	5	set	7,300.00	36,500.00
5	GCU STRIPS - GLUCOSE (25) STRIPS PER CANISTER – Note: (Preferably Compatible To Easy Touch 3 In 1 Testing due to availability of machine)	200	box	800.00	160,000.00
6	GCU STRIPS URIC ACID 25 STRIPS PER CANISTER (Preferably Compatible With Easy Touch 3 in 1 Testing Kit due to availability of	200	box	900.00	180,000.00

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	machine				
7	GCU STRIPS (CHOLESTEROL) 10 STRIPS PER CANISTER (Preferably Compatible to Easy Touch 3 in 1 Testing Machine due to availability of machine)	300	box	1,400.00	420,000.00
8	HEMOGLOBIN STRIPS (25 STRIPS PER CANISTER) Preferably Compatible With Easy Touch 3 In 1 Testing Machine due to availability of machine	50	box	1,400.00	70,000.00
9	UNIVERSAL LANCETS 100 PCS/BOX FOR BLOOD TESTING (STERILE)	150	box	150.00	22,500.00
10	ALCOHOL SWAB (STERILE) 100 PADS/BOX (75% ALCOHOL)	150	box	100.00	15,000.00
11	HEADLICE TREATMENT SHAMPOO WITH CONDITIONER IN SACHET 10ML/SACHET	11100	pc	27.00	299,700.00
12	CALMOSEPTINE OINTMENT 3.5G TOPICAL OINTMENT SACHET, BOX OF 20 SACHET (ANTI- INFLAMMATORY AND ANTI-PRURITIC)	1960	pc	49.00	96,040.00
13	WOUND SPRAY STERILE, NON-IRRITATING WOUND DISINFECTANT 60ML	77	bottle	350.00	26,950.00
14	ACEITE DE MANSANILLA 0.2ML/100ML SOLUTION ANTIPLATULENT	71	bottle	140.00	9,940.00
15	BAND AID WATER RESISTANT PLASTER 100 PCS/BOX	74	box	150.00	11,100.00
16	HOT WATER BAG, 500ML	1	pc	94.00	94.00
	TOTAL				2,055,024.00

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Annex "A"

GENERAL TECHNICAL SPECIFICATIONS

FOR DRUGS, MEDICINES, AND MEDICAL SUPPLIES AND EQUIPMENT

A. DRUGS AND MEDICINES

1. Product Quality and Standards

- 1.1. All drugs and medicines to be supplied shall be **registered and approved by the Food and Drug Administration (FDA)**.
- 1.2. The manufacturer shall be **certified compliant with current Good Manufacturing Practices (cGMP)** by the FDA.
- 1.4. Each product shall be supported with a **valid Certificate of Product Registration (CPR)**

2. Packaging and Labeling

- 2.1. All products shall be supplied in their **original, sealed, tamper-proof, and intact packaging**.
- 2.2. Labels shall clearly indicate the **generic name, brand name, dosage form, strength, batch/lot number, manufacturing date, expiration date, manufacturer's name and address, and storage requirements**.
- 2.3. Packaging shall protect contents from moisture, light, and contamination throughout transport and storage.

3. Shelf Life

- 3.1. All drugs and medicines delivered shall have at least **eighty percent (80%) remaining shelf life** upon receipt.

4. Storage and Delivery Conditions

- 4.1. Delivery vehicles must be **clean, dry, and free from any contaminants or odors** that could affect product quality.

5. Documentation Requirements

- 5.1. Each delivery shall be accompanied by the following documents:
 - FDA Registration Certificate (CPR)
 - Delivery Receipt and Sales Invoice

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6. **Substitution and Brand**

6.1. No substitution shall be allowed unless **approved in writing** by the end-user and consistent with the **generic name, strength, and dosage form** indicated in the Purchase Order or Contract.

7. **Performance and Inspection**

7.2. Items found to be non-conforming or defective shall be **rejected and replaced immediately** at no additional cost to the Procuring Entity.

B. MEDICAL, DENTAL SUPPLIES AND EQUIPMENT

1. **Quality and Standards**

1.1. All equipment and supplies shall be **brand-new, unused, and not reconditioned**.

1.2. Consumables must be fully **compatible with existing medical equipment**.

2. **Calibration and Accuracy**

2.1. Medical equipment shall be **factory-calibrated** and accompanied by a **calibration certificate** traceable to national or international standards.

2.2. All equipment shall maintain the **specified accuracy and precision** during operation.

3. **Packaging and Labeling**

3.1. All supplies shall be properly labeled with **product name, brand, model, lot number, manufacturing and expiration dates (if applicable)**.

3.2. Items shall be delivered in **protective packaging** to prevent breakage, contamination, or damage during shipment.

4. **Warranty and After-Sales Support**

5.1. All laboratory equipment shall carry a **minimum one (1) year warranty** against manufacturing defects.

5.3. The supplier must have a **local service center or accredited service provider** to handle maintenance and repairs.

5. **Documentation Requirements**

6.1. Each delivery must include:

- User Manual / Operating Instructions
- Calibration Certificate (for measuring devices)

6. **Performance and Inspection**

6.1. All items shall be subject to **inspection, testing, and acceptance** by the end-user technical team.

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- 6.2. Equipment shall perform in accordance with the **manufacturer's technical specifications** under actual working conditions.
- 6.3. Any non-conforming item shall be **replaced immediately** without additional cost to the Procuring Entity.

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